



VISITOR EMERGENCY GUIDE

ACTIVE THREAT

CALL OR TEXT 911 IMMEDIATELY

RUN:

- Move away from violence. If possible, lock or secure yourself inside of a room, preferably a room without windows.
- If you are in a building, get out if possible.

HIDE:

- Hide if you can find a place of concealment (behind a desk, under a table, or in a closet or bathroom).
- Remain still and quiet until you have been told by emergency responders that you can leave the secure area.

FIGHT:

- Be prepared to fight off the attacker if no other option is available.
- Trust your instincts when making a decision about action you take.
- Have a survival mindset: think about what you would do in such a situation in various settings.

MEDICAL EMERGENCIES

- Look for additional dangers.
- Call 911. Do not hang up until the dispatcher gives you permission.
- Do not move the victim.
- Provide first aid in accordance with your training.
- Stay with the victim. Keep the victim warm and talk to the victim until emergency responders arrive.
- Send someone outside of the building or to the nearest street to wait for help and guide them to the victim.
- Do not clean up blood, vomit, or other bodily fluids.

SEVERE WEATHER & LIGHTNING

- Obey closed areas.
- Know the designated emergency shelters in your building. If you have been asked to seek shelter, do not leave until you are told.
- Monitor severe weather with a radio or on-line resources.
- Tornadoes that have touched down and lifted can touch down again within minutes or after as long as half an hour.
- Campus is equipped with a lightning prediction alarm system. All outdoor activities must cease when the alarm sounds, and anyone outside must take shelter.

EXPLOSIONS OR HAZMAT SPILLS

CALL 911 IMMEDIATELY

- Describe to 911 dispatcher exactly what happened and information about injuries.
- Evacuate only if safe to do so.
- If there is an explosion due to a device/bomb, be aware that other explosive devices may be in the area.
- If you come into contact with spilled material, immediately remove clothing and flush with large amounts of water.
- Do not clean up a spill unless you are trained to do so and have the proper equipment.

FLOOD

- Take shelter on higher ground, in an area where rescuers can see you.
- Do not walk or drive through standing water.
- Ensure computers and equipment are turned off when safe to do so.
- Evacuate if directed to by emergency responders and do not reenter the area until you have permission to do so.

FIRE

- Immediately activate fire alarm and call 911.
- Rescue anyone in immediate danger, without endangering yourself.
- NEVER enter an unfamiliar area, especially if smoke is visible.
- Evacuate the building and close doors behind the last person to confine the fire. Do not use elevators.
- Provide information to first firefighters or police who arrive.
- Stay out of the building until you have permission to reenter it.

MISSING PERSON

- If it is an immediate life threatening situation call 911
- If the person is missing from CSU call CSUPD at 970-491-6425
- If the person is missing from an area in the City of Fort Collins call Fort Collins Police Services at 970-491-3273
- Advise the Dispatcher of the missing person and Officer will be dispatched to investigate.

BOMB THREAT

- If you receive a threat via phone, email, social media, or other forms, call 911 immediately.
- If via phone, keep the caller on-line as long as possible and note what you hear (background noises, accent, etc.). If possible, ask someone to call 911 immediately.
- If received via email or social media, do not delete, forward, or respond to the message.

**EMERGENCIES:
THREATS TO LIFE & SAFETY**

Call **911** from anywhere on campus

CSUPD non-emergency number:
(970) 491-6425